

BRIAN SANDOVAL  
Governor

STATE OF NEVADA

KELLY WOODRIDGE  
Administrator

ROSS ARMSTRONG  
Deputy Administrator

LESLIE BITTLESTON  
Juvenile Justice Programs Chief

RICHARD WHITLEY MS  
Director  
Department of Health and Human Services



**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD AND FAMILY SERVICES  
NEVADA STATE JUVENILE JUSTICE COMMISSION**

4126 Technology Way, 3<sup>rd</sup> Floor

Carson City, NV 89706

Telephone: (775) 684-4429 • Fax: (775) 684-4455

**NEVADA STATE JUVENILE JUSTICE COMMISSION  
GRANT REVIEW COMMITTEE  
MINUTES  
July 30, 31, 2015**

**DRAFT**

**Thursday July 30, 2015-- Call to Order**

This meeting was called to order at 12:10 p.m.

**Roll Call**

Members Present: Danny Gonzales, Dawn Lozano, Ivet Santiago

Members Excused: Fernando Serrano

Staff Present: J. Alice Mueller

**Approval of Minutes from July 3, 2014**

Commissioner Santiago moved to have the minutes of July 3, 2014 approved. This was seconded by Commissioner Gonzales. Chairman Lozano, hearing no discussion called for a vote. All were in favor and the motion was passed.

**Update on Federal Funding- Alice Mueller**

The Juvenile Justice and Delinquency Act is in the process of being reauthorized. On July 23, 2015 the U.S. Senate Judiciary Committee voted to reauthorize and strengthen the act. It will now go to the full Senate for a vote and once approved there, will move to the House of Representatives where the process will begin once more. It is hoped that with reauthorization, both Title V and the Juvenile Accountability Block Grant (JABG) would be brought back.

As with last year, the Formula Grant is the only federal money for Federal Fiscal Year (FFY) 2015. It appears that the amount will be the same as last year, which was \$400,000.00 minus the \$6,333.00 for not being fully PREA compliant. This results in an estimated \$393,667.00 from which the Juvenile Justice Commission expenses and the Compliance Administration costs will be subtracted. In order to receive the full amount, facilities need to be 100% PREA compliant.

## **DRAFT**

### **Review/Score Formula Grant Applications**

There were only four grants to be considered for this funding cycle. Alice had contacted Elizabeth Florez in Washoe County and Scott Shick from Douglas County to verify that they were not submitting this year, and was assured that they were not.

Pauline Salla, who previously was the Juvenile Justice Specialist has recently received employment with Humboldt County as the Director of Juvenile Services for the Sixth Judicial District. In the interim, until a new specialist is hired, she will continue working not only as the Statewide PREA Coordinator under Contract, but will also continue to do the federal reporting for the state so that Nevada does not fall out of compliance. For the time being, the quarterly reports will be sent to Alice Mueller, who will then send them onto Brian Dahlberg in fiscal.

Ms. Salla was able to verify to the Grant Review Committee, that the two programs from Clark County and the two rural programs from the Fifth and the Sixth Judicial Districts were being spent down and that they were doing well on their reporting. She mentioned that since she was now working with Sixth Judicial, some of the ways they have been reporting will change for the better.

Although no word has yet been received about the amount of the 2015 Formula Grant, we have been advised by Ms. Salla to use \$191,000.00 as the amount available. We have been told that the correct amount will be received by August.

#### Clark County Department of Juvenile Justice

- MET/CBT5

Amount Requested: \$60,000.00

Last Year's Funding: \$66,000.00

This program is under Mental Health Services and has been funded for the past six years under the Formula Grant. Clark County decided that this would be one of the programs they would request funding for and the request is completely for contractual services.

The program is Motivational Enhancement Therapy and Cognitive Behavioral Therapy Five (MET/CBT5). It is a short term, five session counseling for children who primarily have issues with alcohol and marijuana. There are two individual motivational enhancement theory sessions followed by three cognitive behavioral group therapy sessions. Upon completion, some families may be referred to family counseling.

They do an excellent job with their performance measures. Last year they served 166 youth. In the first three quarters, 72% successfully completed all five programs, 14% are still receiving services and another 14% were discharged for non-compliance. Their reports are generally timely with a scanned version always received on time. They report on their mandatory measures.

#### Clark County Department of Juvenile Justice Services

- Substance Abuse Assessment and Referral Program

Amount Requested: \$77,792.00

Last Year's Funding: \$82,412.00

## **DRAFT**

This program is under Substance Abuse and is the Substance Abuse Assessment and Referral Program otherwise known as SAARP. We have funded this program for several years under JABG. This is the other program that Clark County has decided to request Formula Grant funds for. Last year 329 youth were referred to the SAARP program. Of these 92% completed the assessment; 80% have completed follow-up care, 12% are in the process of completing follow-up care, and 8% did not complete follow-up care. They have asked for \$5,950.00 in consumables which are for psychometric testing materials. They have clear reporting of outcomes and mandatory measures.

### 5<sup>th</sup> Judicial District – Nye County JPO

- The Girls Group

Amount Requested: \$4,260.00

Last Year's Funding: \$3,042.00

This program is both Gender Specific and an Alternative to Detention. Nye County generally asks for the least amount of money and serves the most with that money. This is the same program as previous where they partnered with Westcare. The meetings are 60 to 90 minutes where they teach about substance abuse and education along with resistance skills. They also teach general social skills and personal self-management for girls ages 13 thru 17. A driver is contracted to transport the youth from school to the JPO office and then to their homes.

Part of the 2014-15 Formula Grant funds were for use in training with materials from the Forward Thinking curriculum along with the Voices curriculum. A female juvenile probation officer facilitates these sessions. Along with program adjustments and logistics for the youth involved, the process has become more efficient. During the grant period, 15 girls entered, with 14 successfully completing the program.

The performance measures and outcomes are excellent as are the quarterly reports. Tom Metscher is the chief and does the data and compiles the reports.

### Sixth Judicial District Youth and Family Services

- Evening Reporting Center

Amount Requested: \$9,600.00

Last Year's Funding: \$7,358.00

The program area is classified as Alternatives to Detention. It is the same program as last year, with the Forward Thinking component. The intent is to reduce the amount of juvenile offenders in detention by providing an alternative to secure confinement.

In the last year of the Evening Reporting Center, they served a total of 17 youth with one youth discharged early in the program and eleven youth completing the program by the fourth quarter. While two youth were arrested during their programs, only one of the youth spent time in secure detention. All who completed the program said that they were satisfied with it and were less likely to continue to use alcohol and drugs.

### **Grant Application Discussion**

In the previous year there had been requests to all applicants about how much they could reduce their program's financial requirements. This year, with fewer applicants, it was

## DRAFT

determined that there would be an excess of \$39,348.00 in funding. Concern was expressed over the fact that there were so few submissions with none from American Indian groups. The RFPs were late getting out, as there were several amendments to the grant structure. Multiple times these were sent out by the Office of Juvenile Justice and Delinquency Prevention (OJJDP) only to be recalled. Finally it was sent out late with a fairly short turn-around time indicated. The Committee recommended attempting to get a wider distribution for next year with special care taken to insure that Tribal groups are contacted.

Since the Requests for Proposals had gotten out late so late, there was some hesitation to have to open this up again, asking once more for RFP's on such a small amount. Ms. Salla was contacted about the best course of action to take with this excess. She suggested that it could be divided up between the existing proposals with any overage being rolled over into the 2016 funding.

With no applications from Washoe or Douglas Counties, there was discussion on how best to divide this between the four applicants since the general 70% Clark, 20% Washoe, and 10% Rural might not be applicable. It was decided to offer an extra \$30,000.00 to Clark County and the remainder of \$9,348.00 would be divided into two equal amounts of \$4,674.00 for the Fifth and Sixth Judicial Districts.

In contacting the applicants about the extra funds, it was determined that they were to create addendums to the original applications. These would need to meet the mandatory measures requirements as had the original submittals. They were also to provide detailed descriptions on what the extra funds would be used for. Brief resumes, curriculum vitae (C.V.) and job descriptions would also be requested.

The following times were selected to contact the applicants on Thursday with additional times set aside on Friday once the requests for additional amounts had been received and discussed.

### Thursday July 30, 2015 for questions and explanation of additional amounts available.

1:00 p.m. Clark County Department of Juvenile Services – Cheryl Wright  
2:00 p.m. Fifth Judicial District - Tom Metscher  
2:30 p.m. Sixth Judicial District – Pauline Salla

### Friday July 31, 2015 for questions about additional amounts requested.

10:00 a.m. Clark County Department of Juvenile Services – Cheryl Wright  
11:00 a.m. Fifth Judicial District - Tom Metscher  
11:30 a.m. Sixth Judicial District – Pauline Salla

### Clark County Juvenile Justice Services

We spoke with Cheryl Wright, manager for the Department of Juvenile Justice in Clark County. First to be discussed was the MET/CBT5 grant. The committee only had information on three of the quarters, so Chairman Lozano wished to know the total number of youth served in this program. Ms. Wright looked up the information and stated that 246 youth have been served through the 4<sup>th</sup> quarter. She also mentioned that she had requested and received an extension through July 30<sup>th</sup>, 2015 to spend out the funds.

## DRAFT

Chairman Lozano then requested more information about the intervention sessions. There are between five and six sessions which are two individual sessions followed by group sessions. In the individual sessions, they try to assess their motivations whereas the group sessions focus more on behavioral aspects. Skills are developed which can replace drug use and support recovery. Real high risk situations are covered, with suggestions on how to manage, how to cope with those things. Questions were then asked about the exit interviews. The program is very popular with the youth, parents and probation officers. The therapist is mobile, so that she can take the program to a variety of probation centers making her more accessible to the youth. With the probation officers on site, there is also an added sense of accountability. The youth are more likely to participate and then finish the classes.

The Substance Abuse Assessment and Referral Program (SAARP) is in some ways connected with the MET/CBT5 program in that 50% of the youth from that program are referred to SAARP. Whereas MET/CBT5 uses a contract vendor, the worker in SAARP is an actual employee. Youth are evaluated and determined to be low/medium/high for drug use. Someone may be in contact with SAARP for the first time, and yet exhibit symptoms of very high drug use. Often there are services requested beyond the initial five or six sessions and a community provider is contacted. These providers must be checked out and follow up contacts conducted with the youth who are using the services. There was hope that an intern might be available to assist with these contacts.

### Fifth Judicial District- Nye County JPO – The Girls Group

Tom Metscher was first asked why he had only requested \$4,260.00 and what would he do with extra funds. He noted that he would like to run three cycles this year, and could definitely use the extra \$4,674.00 which was being offered. Each cycle would work with six to 10 youth so the structure would not change, just the ability to provide an additional cycle. The Committee requested that he add an addendum to his original request detailing exactly where the added funds would be used.

### Sixth Judicial District Youth and Family Services – Evening Reporting Center

Pauline Salla spoke with the committee about the desire to expand the Evening Reporting Center. It currently runs from Monday to Thursdays but would now extend through Saturday. There will be a partnership with the new Boys and Girls Club. This will allow for weekend programming and have more evidence based groups occurring during that time period. A lot of youth get in trouble both Friday afternoons and evenings. With the call center extended to Friday nights that will provide needed assistance.

The Committee made the request of a resume and job description for the person running the Evening Reporting Center. Ms. Salla asked for more time, as the identified worker was currently on vacation and the program was being revamped to make it more evidence based. It was agreed that ideally they would like to see something by tomorrow, but under the circumstances she would have until August 19, 2015. If needed, there could be a Grant Review meeting right before the Quarterly Full Juvenile Justice Commission Meeting held on that same date.

Emails were to be sent out to the applicants detailing what information was still required. The Committee would meet the next morning to re-evaluate the programs and make additional inquiries if needed. Commissioner Gonzales moved to adjourn with a second from Commissioner Santiago. The Grant Review Committee Meeting adjourned at 2:48 p.m. on the afternoon of July 30, 2015.

## **DRAFT**

### **July 31, 2015-- Call to Order**

This meeting was called to order at 9:55 a.m.

#### **Roll Call**

Members Present: Danny Gonzales, Dawn Lozano, Ivet Santiago

Members Excused: Fernando Serrano

Staff Present: J. Alice Mueller

#### Clark County Juvenile Justice Services

The Committee received the updated application which accounted for the extra funds. In discussing the job description, it was noted that some of the individuals were contractors and as such did not have a job description. Their jobs were specified in their contracts under the scope of work. Basically they indicated that the extra funds would be used for the SAARP program by adding two adolescent counselors, one for 20 hours a week and the other for 13.5 hours a week. This resulted in an additional \$29,762.00 not the proffered \$30,000.00. Rather than do another round of trying to use up the remaining \$238.00, it was decided to allocate the amount to next year's grant. Chairman Lozano stressed that the extra funds were contingent on our getting the expected amount from OJJDP.

#### Fifth Judicial District- Nye County JPO – The Girls Group

Information was provided showing an increase in the number of hours from 4 to 6 hours per week for thirty weeks. There were increased travel costs to reflect a more accurate accounting of .56 rather than .50 reimbursement per mile. Finally office supplies and space/facility use were included in the application. Both a resume and job description were provided. These changes accounted for the entire additional amount of \$4,674.00.

#### Sixth Judicial District Youth and Family Services – Evening Reporting Center

Ms. Salla was able to provide a brief program narrative for the use of the added \$4,674.00. This included a re-evaluation of the Evening Reporting Center with a goal of offering programming to youth Monday through Saturday for 4.5 hours a day. The extra funding is primarily to go for an additional part-time facilitator. They also plan to train staff in evidence based curriculum and cutting edge programming. In partnering with the new Boys and Girls Club being built in Winnemucca, they will provide recreation therapy to youth involved within the juvenile system. The new programs for the Evening Reporting Center will include Cognitive Restructuring, Mentoring, Vocational Skill Building, Art Therapy, Motivational Interviewing, Community Service and Recreational Therapy. The additional funds will assist with all of this and allow more youth to be served through the expanded hours of programming and implement evidence based curriculum. No job description was available at this time and she was given until August 19, 2015 to provide the Committee with one.

#### **Formula Grant Funding Recommendations**

Most of the applicants were able to get the desired extra information and their detailed requests for additional fund in by Friday July 31, 2015. Sixth Judicial requested more time to work on this and was granted until August 19, 2015. That was the date when the Quarterly Full Juvenile Justice Commission was to meet and the Formula Grant requests presented to the full Commission for approval. With the RFPs having gotten out late this year, we have yet to hear from OJJDP. As such, Chairman Lozano made it clear to the recipients that all was contingent upon us receiving the anticipated amounts.

## DRAFT

For Formula Grants there is an anticipated total of \$191,000.00 available.

Clark County MET/CBT5 is requesting \$60,000.00.  
The Committee recommends \$60,000.00.

Clark County Substance Abuse Assessment and Referral Program is requesting \$77,792.00  
The Committee recommends \$107,554.00

5<sup>th</sup> Judicial District - The Girls Group is requesting \$4,260.00.  
The Committee recommends \$8,934.00.

6<sup>th</sup> Judicial-Evening Reporting is requesting \$9,600.00.  
The Committee recommends \$14,274.00.

Commissioner Santiago reviewed the numbers:

Clark County:	\$60,000
Clark County:	\$107,554
5 <sup>th</sup> Judicial:	\$ 8,934
6 <sup>th</sup> Judicial:	<u>\$14,274</u>
Total	\$190,762

At this point, there was still \$238.00 left over. It was decided that Alice would speak with Brian Dahlberg and make sure that he knows that this amount is to be carried over into the 2016 funding year. Commissioner Gonzales moved to approve the committee recommendations for funding of the four proposals with a second from Commissioner Santiago. All that was needed to finalize, was the additional information from Sixth Judicial.

It was determined that the Grant Review Committee would have a teleconference shortly before the Quarterly Full Juvenile Justice Commission Meeting on August 19, 2015. At that time, their information would be reviewed, along with a final review of all the other applications. A vote would be taken and the findings reported to the Full Commission.

### Update on the Medicaid Room and Board

The award letters for State Fiscal Year 2016 went out in June. The total amount is the same, as it was funded for the biennium, but minor changes occurred in amounts awarded to the judicial districts as they are tied to the changing student populations. There have been 550 youth served with these funds in the past year.

### New Business

The Effective Police Interactions, Tactics that Work training occurred on August 4, 2015 at Zenoff Hall in Las Vegas, Nevada. Although this was a good introductory training, the more than 36 individuals who attended were much more experienced on the topic. They appreciated the training, but came away with the desire to put together their own training. This would be more Nevada specific both as concerns our unique issues and populations. What was important, is that members of over seven different agencies, who were concerned with this topic were present to share experiences and information. Four of the Juvenile Justice Commission were present and agreed that the Commission needs to be involved with the creation of the Nevada specific training.

## **DRAFT**

### **Adjourned**

Commissioner Santiago made a motion to adjourn the Grant Review Committee Meeting with a second from Commissioner Gonzales. The meeting was adjourned at 11:24 am on the afternoon of July 31, 2015.